Poll Everywhere

**Poll Everywhere & Sakai LTI Advantage integration guide
for Sakai educators**

Version 1.0.1

Introduction

Instructors can import their course rosters from their school's Sakai LMS into Poll Everywhere. This automatically registers each student as a Poll Everywhere participant. Registering students with Poll Everywhere allows educators to easily identify how students responded to their activities, and export Poll Everywhere gradebook reports as grade columns within Sakai.

Import students

Step 1: In Sakai, navigate to the course you would like to use with Poll Everywhere.

Step 2: Click Site Info and select the Manage Tools tab.

Step 3: Under External Tools, check the Poll Everywhere tool. Then click Continue. On the following screen, click Finish.

▾ External Tools

☑ **Poll Everywhere**

Continue Cancel

Step 4: Click the Site Info button again and select the Tool Order tab.

Step 5: Click the gear icon next to the Poll Everywhere tool, select Make Tool Invisible to Students from the drop down menu, then click the Save button.

Tool Order

Changes to tool order will take effect upon 'Save'. When deleting or editing a tool name, ch below, or use the keyboard to focus on the tool then use U or D keys.

☰ ≡ Overview	⚙
☰ 📢 Announcements	⚙
☰ ⚙ Site Info	⚙
☰ 📖 Gradebook	⚙
☰ 👥 Roster	⚙
☰ 🌐 Poll Everywhere	⚙

✏ Edit Tool Title
🔇 Make Tool Invisible to Students
🗑 Delete this Tool

Warning: Making tools invisible does not prevent

Save Cancel Sort Alphabetically

Step 6: Click the Poll Everywhere tool in the course to open the Poll Everywhere. On the LMS Import/Export page, click the Import roster button and Poll Everywhere will import the student roster for the selected Sakai course.
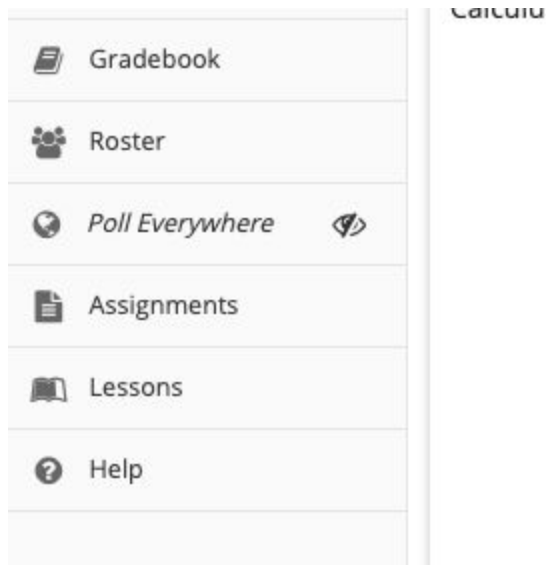

When this is done, a new Poll Everywhere profile will be created for each student who did not already have one. Students will automatically receive a notification email with a link to change their password. You can edit and manage the imported students at https://www.polleverywhere.com/participants.

Export gradebook

The following instructions will walk you through the process of exporting graded responses to Sakai.

Step 1: Click the Poll Everywhere link in the course to open the Poll Everywhere tool.

Step 2: On the Poll Everywhere page, click the Create Gradebook for export button.

Step 3: In the new modal, select the Poll Everywhere questions you want to add for the gradebook report, then click Finish to create your report.

Select polls

Gradebook

Compact table with participants listed down the left and questions across the columns. Shows scores, participation, and attendance. Sort by rank to use as a leaderboard.

Anonymous polls are not supported for this report type.

0 Selected polls

🔍 Search by activity title

☐ ⌄ **Ungrouped**	**2 activities**
☐ ≔ Mid-term Exam	57 responses
☐ ≔ not graded	7 responses

‹ **Previous step**   Cancel   **Finish**

Step 4: Once the report is created, select the Export button on the bottom right corner of the page. This will export the Gradebook report to a Sakai gradebook column. It may take several minutes to complete this report depending on the number of responses and number of questions in the Gradebook report. When it's finished, the report will appear in Sakai's gradebook automatically.

Export complete

The gradebook is now processing in the background. The results will appear in the Grade/Results center for the Calculus 101 001 Summer 2019 course in a few minutes.

Close